



## **Questionnaire for New Applicants** **For the FIBA Research and Study Centre**

1. Please mention your company details (corporate name, type of company, address, contact details, date of incorporation) and attach a recent excerpt of the register of companies concerning your company:

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2. Please list the products/models (minimum 3 different models) for which the company requests FIBA approval, and attach all relevant product information such as test results, catalogue, brochure, technical leaflet, sales literature, etc.:

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3. Please mention for which category of products the application is submitted (the categories are the following: Backboard Support Units; Wooden Floorings; Synthetic Floorings; Electronic Scoreboards and 24" Devices; Construction Materials; Electronic System; Seating Systems; Rotating Boards & Video Advertising Systems; Technical Equipment; Miscellaneous Products; Basketballs:

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4. Can the company certify to be the **manufacturer** of the products/models for which the application has been submitted? (manufacturing company must prove ownership of their factories).

YES                       NO

5. If the company is only the manufacturer of part of the products/models, please provide a detailed list of the parts manufactured by the company, as well as of the parts manufactured by third parties, including the name, country and contact details of such third parties.



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6. Can the company certify to have more than 8 years of activity?

- YES                       NO

6a. How many years of activity does the company have?

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7. Does the company have at least 6 years of experience in the sports market, in producing equipment within the segment/category it is applying for?

- YES                       NO

7a. How many years of experience in the sports market does the company have? Please provide documentary evidence of such experience.

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8. In order to certify that the products/models comply with the FIBA Basketball Rules, please attach a copy of the test results (in English or in original language with a certified English translation), as stated in the FIBA approval programme, (*“The FIBA Research & Study Centre receives the appropriate Test results as issued by the Test Institute”*). Test results are necessary for **each product**.

The name and address and contact person of the Test Institute should be clearly mentioned.

9. Please attach a copy of any ISO certification for your company (such as ISO 9001 or ISO 9002).

10. Should be provided a list with a minimum of 5 different international sportive venues where the products/models have been installed, including the date of installation; the 5 venues must



be outside of the country where you have your registered seat or principal place of business and must be suitable for **High Level Competitions**

(Name of the event, city, country, date of installation, contact person with full contact details)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

11. List minimum 5 different international distributors or dealers where the products/models may be purchased:

(Name of the distributor/dealer, city, country, full contact details)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

12. In addition to the documents requested above, please attach a copy of the following: the company's warranty policy; the products/models' user manual and/or operation and maintenance instructions.

As well please include a document that proves that a Liability Insurance Policy is in place and will cover all possible liability matters related to the products and the company.

13. Please attach a copy of the latest financial report of your company.

Should you not be able to provide this report, please send us a statement issued by your auditors confirming that the company is financially healthy (5 past years included).

In the absence of auditors, please provide us with a bank guarantee issued by your bank stating that the company is financially healthy (5 past years included).

14. Please attach a document describing the ownership and management structure of the company.



15. Please confirm that you have the right to produce and sell the products/models and that, to the best of your knowledge, the products/models do not infringe any third party's intellectual property rights. Please include International Patents, Trademarks, and Copyrights. Confirm that you adhere to Environmental and Labour Laws within the jurisdiction that you conduct business.

16. **YES**, we have the right to produce and sell the products/models and, to the best of our knowledge, the product(s)/model(s) do not infringe third party's intellectual property rights

**NO**, we do not have the right.

***Please underline the correct answer.***

The FIBA Research & Study Centre will carefully review your application and will endeavour to revert to you within 5 to 8 weeks (from the date of receipt of all the documents).

During this period, between the submission of the application and the FIBA decision, the applicant is not allowed to bid for any FIBA competitions.

Please be aware that the FIBA Research & Study Centre may request from its Decisional Board Members<sup>1</sup> to overview your application.

a) The company certifies that all information on this form is accurate and exact. Furthermore, none of the information contained on this form is an exaggeration or a misrepresentation of the truth. Should any information on this questionnaire be inaccurate or otherwise not abide to the guidelines above, the contract between FIBA and the above-mentioned company will be automatically cancelled, with immediate effect.

b) The company accepts that FIBA representatives may come and visit the factory of the company and agrees to cooperate in the organization of a site visit.

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<sup>1</sup> Refer to Regulations Governing Partnership



C) The company acknowledges that it has received, read and accepted the attached Regulations Governing Partnership.

The company:

Date:

***This information is strictly confidential and may not be used outside the FIBA Research and Study Centre.***